

DOWNTOWN DEVELOPMENT AUTHORITY  
CITY OF AUBURN, GA

Bel Outwater, *Chair*  
Tina Parks, *Vice Chair*  
Cameron Whitehead, *Secretary*

Massa Williams  
Tina Nix  
Susan Long

Mayda Brown

**Minutes**  
February 8, 2024

6:00 PM  
Auburn Public Library

24 5th ST

Members Present: B. Outwater, T. Parks, C. Whitehead, M. Williams, T. Nix, S. Long, M, Brown

City Staff/Officials: Mayor R, Roquemore, S. Waters

**CALL TO ORDER**

Called to Order 6:03pm

**OLD BUSINESS**

1. Approval of Minutes: January 11, 2024

Action taken – Motion to approve minutes from the January 11, 2024, meeting.

T. Parks Yes

C. Whitehead Yes

M. Williams Yes – 2nd Motion

T. Nix Yes – 1st Motion

S. Long Yes

M. Brown Yes

**NEW BUSINESS**

1. Officer Roles – 2024 – B. Outwater

Action Taken – Motion for Officers to remain from 2023 (B. Outwater – Chair, T. Parks – Vice Chair, C. Whitehead – Secretary)

T. Parks Yes

C. Whitehead Yes

M. Williams Yes – 1st Motion

T. Nix Yes

S. Long Yes

M. Brown Yes – 2nd Motion

1. Main Street Report – S. Waters

* The 1st Car show of the year scheduled for Saturday 2/24 and will continue every 4th Saturday through November.
* Vendor applications have been going out and a few have been received back for Auburn Farmers Market.
* First 3 Food Truck Friday Entertainment have been booked.

1. Whistlestop Shop update – S. Waters
2. Repair costs approval.

Action Taken – Motion for approval for cost to not exceed $5000 total for the replacement of flooring in the 11 shops

T. Parks Yes

C. Whitehead Abstain

M. Williams Yes – 2nd Motion

T. Nix Yes – 1st Motion

S. Long Yes

M. Brown Yes

Action Taken – Motion for approval for cost to not exceed $3000 total for the replacement of water heaters in as needed

T. Parks Yes

C. Whitehead Yes – 1st Motion

M. Williams Yes – 2nd Motion

T. Nix Yes

S. Long Yes

M. Brown Yes

1. Sub-Leasing Discussion

Units must have all businesses on lease agreement and must have background check as per the rules of Whistlestop Shops

1. Business of the Year – 2024 – B. Outwater

Action Taken – Motion to name Bank Ozk Business of the Year

T. Parks Yes

C. Whitehead Yes

M. Williams Yes

T. Nix Yes – 1st Motion

S. Long Yes

M. Brown Yes – 2nd Motion

Action Taken – Motion to name Ocean Hair Barber Shop Whistlestop Shop of the year

T. Parks Yes

C. Whitehead Yes – 1st Motion

M. Williams Yes

T. Nix Yes – 2nd Motion

S. Long Yes

M. Brown Yes

1. Pool Building/Old PD discussion – B. Outwater

A design firm met with the mayor and other officials and staff to discuss downtown reimaging and will discuss with the DDA in the March Meeting

1. New Meeting time/date/location discussion

Meetings will move to the First Tuesday of the month at 6:15pm. Location will be determined in the March Meeting

**ANNOUNCEMENTS**

**Next Meeting – March 5, 2024?**

**ADJOURN**

Action Taken – Motion to adjourn

T. Parks Yes

C. Whitehead Yes – 1st Motion

M. Williams Yes – 2nd Motion

T. Nix Yes

S. Long Yes

M. Brown Yes

Respectfully submitted 3/5/2024 Attest

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**Cameron Whitehead Bel Outwater**

**Secretary Chair**